**The West Virginia State Folk Festival**

**COMMERCIAL FOOD VENDOR APPLICATION**

**Glenville, West Virginia June 19 – 22, 2025**

*Thursday, 4:00 p.m. – 9:00 pm., Friday & Saturday 10:00 a.m. – 9:00 p.m.*

**DATE:**Click or tap to enter a date.

**BASIC INFORMATION:**

|  |  |
| --- | --- |
| **Business Name or**  **Full Name of Individual** | Click or tap here to enter text. |
| **Street Address:** | Click or tap here to enter text. |
| **City, State and Zip** | Click or tap here to enter text. |
| **Phone:** | Click or tap here to enter text. |
| **Email:** | Click or tap here to enter text. |

**Commercial Fee: $200.00  per 10 x 10 space**

**10 x 10 space: # of spaces needed for trailer** Click or tap here to enter text.

**If you are Non-Profit: $20  Youth Vendor: $20**

Is ELECTRICITY an essential need for your set up?

Yes

If yes, what are your electrical needs as to voltage and amps needed for the trailer?

Choose one: Voltage 110  or Voltage 220

Choose one: 30 amp service  or 50 amp service

Will you need WATER hookup? Please mark YES or NO

SIZE: Width of Trailer Click or tap here to enter text.

Length of Trailer: Click or tap here to enter text.

Payment must be submitted with application: Please indicate one below:

CASH  CHECK  PAYPAL

Send paypal to: [*wvstatefolkfestival@gmail.com*](mailto:wvstatefolkfestival@gmail.com)

**Submit this competed form to the following:**

* **Email: Carol Wolfe:** [**clw26351@yahoo.com**](mailto:clw26351@yahoo.com) **Home Phone: 304-462-8915**
* **Or Mail to: West Virginia State Folk Festival: Attn: Crafters/Vendors:**
* **P. O. Box 362, Glenville, WV 26351.**

By signing below, I state that I have read all rules and regulations and understand that failure to comply will result in my being removed as a vendor from the festival and not being allowed to set up at any future festivals or events.

Name Click or tap here to enter text. Date: Click or tap to enter a date.

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**Glenville, West Virginia June 19 – 22, 2025**

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**Application Deadline: May 15, 2025**

|  |  |
| --- | --- |
| **FEES:** | Commercial Vendor Fees are $200.00 for a 10 x 10 space.  Non-profit Vendor Fees are $20  Youth Vendors are $20  Fees are non-refundable for any reason. |
| **LICENSE** | All vendors must have a valid WV Business License. |
| **HEALTH DEPT.** | All vendors should make an application with the local Health Department to set up a Temporary Food Booth. Anyone not passing the Health Dept. inspection will not be permitted to sell food during the festival. |
| **WATER** | Please be sure to properly complete the application if you require water. All vendors must bring at least a 100’ specified water hose (not a garden hose). Any water used within the space cannot run onto the ground. This water must be caught in a holding tank or other device. |
| **ELECTRICITY** | Please be specific regarding your electrical needs for your trailer. We have a limited number of spaces and need to have everyone properly placed. |
| **SMOKERS/GRILLS** | No smoker or grill can be placed near the City Square due to complaints from the public regarding smoke. |
| **VEHICLES** | Once your trailer is set up, your vehicle should be parked in another location. No vehicle is permitted to stay hooked up to the trailer. |
| **MENU** | A list of menu items must be provided with the application. If the item is not listed on the application, it cannot be sold at the festival unless approved prior to arrival. Much effort is done to provide a variety with fairness to all vendors. |
| **USE OF SPACE** | Any and all door openings, awnings, or non-removable hitches MUST be contained within the space of the VENDOR. Please supply a photo of your food trailer, truck or device used for preparing your food from all sides. |
| **CHAIRS, TABLES** | The WVSFF will not provide any chairs, tables, canopies, etc. for any vendor. It is the responsibility of the vendor to provide these. If you choose to provide a canopy, please be sure it is completely secured for all weather conditions, including wind. Any wires or ropes should be marked to properly prevent trips and falls. |
| **LITTER** | The vendor space should be kept free of litter at all times. Any garbage will be picked up by the City of Glenville if it is properly placed in garbage bags and set to curb for pick up. |